

 <p>М. БОЖИНОВИЌ</p>	<p>Milena Bozinovik</p> <p><i>Master of Numerical Optimization and Approximations;</i></p> <p><i>Engineer in Mathematical Programming ;</i></p> <p><i>Graduated Professor in Mathematics;</i></p>
<p><i>Personal Info</i></p> <p><i>Address</i> N. 5, St 3, 1300 Kumanovo, Macedonien</p> <p><i>Phone</i> +38976685079 <i>E-mail</i> milena bozinovik@yahoo.com</p> <p><i>Date of birth</i> 06.04.1992</p>	<p><i>Personal Summary</i></p> <p>A highly informed, flexible, innovative and enthusiastic engineer in mathematical programming. I have significant experience in team work, organization, planning, analytical skills, problem solving, numerical skills, calculation, timeline, scope and performance of the analysis before providing detailed recommendations.</p> <p>I would like to find a challenging position in an ambitious company where I will be able to continue to increase my project management skills.</p>

Experience

08.2015 – 09.2018

Faculty assistant

***FACULTY OF CIVIL ENGINEERING, Ss. Cyril and Methodius
University 1000 Skopje, Macedonia E-mail: dekanat@gf.ukim.edu.mk
Telephone: +389 2 3116-066 Fax: +389 2 3118-834***

- Direct participation in the teaching process (Mathematics, Mathematics 1, Mathematics 2 and Probability and statistics)
- Checking and evaluating students (Mathematics, Mathematics 1, Mathematics 2 and Probability and statistics)
- Help the teacher in her curriculum for the Department of Mathematics
- Noting my work in a work diary
- Helping the students that needed help with their math skills

- Observe the teaching class steps viewed in a methodical point of view

08.2014-11.2014

Internship Solaris Production

Internship Solaris Production, St. Saint Kliment Ohridski 58b, Skopje, Macedonia, solaris@t-home.mk

- Making the logic of the first Macedonian board game(The planet Erida)
- Writing the rules of the game
- Calculating the probability of all the players, making sure all have the same probability of winning
- Making the symmetric scheme of the map of the game
- Writing the algorithms of the steps through the map
- Working in a team with Semos Education and the University of Mechanical Engineering

07.2014-08.2014 State Statistical Office

***State Statistical Office Republic of Macedonia „Dame Gruev“ 4 - Skopje
tel: +389 2 3295 600 fax: +389 2 3111 336;***

- Internship in IT sector State Statistical Office
- Survey methods and pratics
- Introduction to Survey Design
- Data Collection Methods
- Questionnaire Design
- Estimation
- Data Collection Operations, Processing, Analysis of Survey Data
- Programming tables in SAS
- Database tabbed in SAS

04.2014- 06.2014 Assistant in high school

***High school “ Rade Jovcevski Korcagin“- Skopje +389 2 3115 116
gimnazijarjkskopje@yahoo.com***

- Direct participation in the teaching process (Algebra and Mathematics for Second and Third Year high school education)
- Helping the teacher in her teaching plan
- Noting my work in a work diary
- Helping the students that needed help with their math skills
- Observe the teaching class steps viewed in a methodical point of view

12.2017- 10.2018 Assistant in high school

High school “ Metodi Mitevski-Brico“- Skopje +389 2 3111 822

Dimche Mirchev br.1, Skopje 1000

- Direct participation in the teaching process (Mathematic for First, Second and Third high school education)
- Helping the teacher in her teaching plan
- Noting my work in a work diary
- Helping the students that needed help with their math skills
- Observe the teaching class steps viewed in a methodical point of view

12.2018- 02.2019 Assistant in primary school

Primary school “ Gligor Prlicev“- Skopje +389 2 5126 834

Gemidziska 65, Skopje 1000

- Direct participation in the teaching process
- Helping the teacher in her teaching plan
- Noting my work in a work diary
- Helping the students that needed help with their math skills
- Observe the teaching class steps viewed in a methodical point of view

02.2019- 08.2019 Assistant in Sports academy

Dimche Mirchev br.1, Skopje 1000

- Direct participation in the teaching process (Mathematic for First and Second high school education)
- Helping the teacher in her teaching plan
- Noting my work in a work diary
- Helping the students that needed help with their math skills
- Observe the teaching class steps viewed in a methodical point of view

09.2019- Present Assistant in high school

***High school “ Rade Jovcevski Korcagin“- Skopje +389 2 3115 116
gimnazijarjkskopje@yahoo.com***

- Direct participation in the teaching process
- Helping the teacher in her teaching plan
- Noting my work in a work diary
- Helping the students that needed help with their math skills
- Observe the teaching class steps viewed in a methodical point of view

Education

10.2015-present University St. Cyril and Methodious, Skopje, Macedonia

- Master Studies in Numerical Optimization and Approximations- *Master of Numerical Optimization and Approximations*

09.2011-06.2015 University St. Cyril and Methodious, Skopje, Macedonia

- Mathematical programming - Graduated Mathematician - *Engineer in Mathematical Programming*

09.2014- 01.2016 University St. Cyril and Methodious, Skopje, Macedonia

- Teaching Mathematics - *Graduated Professor in Mathematics*

09.2007-06.2011 High School “Goce Delcev” – Kumanovo

- Natural science section, graduated in top 10% of year, in the best class of the generation.

Skills

Mother language: Macedonian	■ ■ ■ ■ ■
Serbian	■ ■ ■ ■ ■
English	■ ■ ■ ■ ■
French	■ ■ ■ ■ ■

➤ **Communication skills:**

- team work: I have worked in various types of research teams in my University projects and internships and also i am currently working in a team of 5 people;
- good communication skills gained through my experience as a university assistant ;
- organization (currently working with more than 300 students divided into smaller groups of 50 students);
- excellent teamwork ;

➤ **Computer skills:**

- An excellent command of Microsoft Office TM tools;
- Very good in Visual Basic;
- Very good in mathematics ;
- Good in Pascal and basic programming;

➤ **Other skills :**

- active listener;
- Planning;
- analytical skills;
- problem solving;
- numerical skills;
- calculation;
- designing

